



17 March 2016

SIBL member

Dear Sirs

INVITATION TO ATTEND SIBL- IFME'S BUSINESS MISSION TRIP, 25 to 28 MAY 2016

Warm Greetings from the team of Indonesia Facilities Management Expo 2016

We are pleased to announce the inaugural launch of Indonesia Facilities Management Expo 2016 which will be staged from 25 – 28 May 2016 at Indonesia Convention Exhibition, BSD City, Indonesia.

SIBL is partnering Sphere Exhibits in forming a Business Mission to Jakarta to further our understanding of the built environment and smart facilities ecosystem of Indonesia which is the largest economy in Southeast Asia through the Indonesia Facilities Management Exhibition (IFME).

IFME is Indonesia's leading smart comprehensive facilities management exhibition which strives to be the prime marketplace for smart solution providers and professionals in the facilities management industry.

IFME 2016 which is co-located with IndoBuildtech -the largest and best known building & interiors exhibition in Indonesia will also showcase the latest innovation and solutions for Indonesia smart city concept focusing on professionals who manage, maintain and enhance the infrastructure in order to create an efficient, sustainable and smart facilities ecosystem.

The Business Mission is specially created for SIBL's Enterprise Member and members and is designed to unite and connect international participants with local professionals, government officials and industry experts. We would like to extend an invitation to you and your colleagues to attend this much anticipated 4-Day Business Mission at a special rate of **S\$1,310** per person which entails your airfare, accommodations and meals.

Please contact the undersigned at 6590 3415 or aaronann@sph.com.sg for further enquiries.

We look forward to seeing you at Indonesia Facility Management Exhibition and this Business Mission.

Thank you

A handwritten signature in blue ink, appearing to read 'Aaron Ann', is placed over a light blue rectangular background.

Aaron Ann (Mr)
Assistant Project Manager - Trade
SPHERE EXHIBITS PTE LTD
TEL : 6590 3415

Enc



-----REPLY FORM-----

Thank you for the invitation.

YES. I accept your invitation and will be attending the Business Mission.

Company: _____

Address: _____

Contact Person: _____ Designation: _____

Tel No. : _____ Fax No.: _____ Email : _____

Delegate list

Name: _____ Job Title: _____

Tel: _____ Email: _____

Name: _____ Job Title: _____

Name: _____ Job Title: _____

Name: _____ Job Title: _____

Name: _____ Job Title: _____

Name: _____ Job Title: _____

NO. I will not be attending the Business Mission

Signature/Company Stamp: _____

PLEASE COMPLETE AND EMAIL TO aaronann@sph.com.sg

SIBL TRADE MISSION GROUP PROGRAMME

(please note that this is the tentative schedule and is subject to changes)

25 May 2016

Time	Activity Programme	Venue
7.20 am	Arrival at Jakarta Flight No.:	Soekarno-Hatta International Airport
9.00am	Opening Ceremony	Indonesia Convention Exhibition
12.30 pm	Welcome Lunch (Hosted by Debindo-ITE)	Indonesia Convention Exhibition
3.00 pm	Meeting with Building Owners & Managers Association (BOMA)	Indonesia Convention Exhibition
6.00 pm	Networking Cocktail (Hosted by Debindo-ITE)	Indonesia Convention Expo Central Foyer

26 May 2016

Time	Activity Programme	Venue
9.30 am	Meeting with Asosiasi Perawatan Bangunan Indonesia (APBI)	Indonesia Convention Exhibition
11.00 am	Hall Visit / Attend Business Seminar (Overview on the Opportunities in Jakarta)	Indonesia Convention Exhibition
12.30 pm	Lunch	Indonesia Convention Exhibition
1.15 pm – 2.45 pm	Hall Visit / Attend Business Seminar (Session by Pak Totok of IABHI)	Indonesia Convention Exhibition

2.45 pm – 3.45 pm	Hall Visit / Attend Business Seminar (Overview on the Opportunities in Jakarta)	Indonesia Convention Exhibition
3.45 pm – 5.00 pm	Meeting Indonesia Chamber of Commerce and Industry	Indonesia Convention Exhibition
6.30 pm – 9.00 pm	Dinner	Indonesia Convention Exhibition

27 May 2016

Time	Activity Programme	Venue
9.30 am	Business Matching Activity	Indonesia Convention Exhibition
11.30 am	Lunch	Indonesia Convention Exhibition
1.00 pm	Business Matching Activity	Indonesia Convention Exhibition
3.00 pm	Business Matching Activity	Indonesia Convention Exhibition
4.00 – 7.00 pm	Site Visit	TBA

28 May 2016

Time	Activity Programme	Venue
0830	Leave for Airport	Indonesia Convention Expo
1330	Departure to Singapore Flight No.:	Soekarno-Hatta International Airport
1600	Arrival in Singapore	Changi Airport

Please note the following:

- 1) The Business Mission will be cancelled if response is below 10 registrants
- 2) Registrations is only confirmed when payments are received prior 7 days before the departure date